



**DRAFT - Minutes of Quarterly and Organizational Trust Meeting
Wednesday, July 26, 2023**

Trustees Present:

Wendy Davis, Chairperson
Sharon Gilman, Vice-Chairperson
Jackie Elliott, Trustee
Richard Karwaczka, Trustee
Jennifer Lawson, Trustee
J.D. Rottweiler, Trustee

Others Present:

Jenise Dimmick, GBS	Laura Montini, GBS
Jennifer Graeme, Cochise County	Stephanie Moore, GBS
Wendy Koop, Cochise College	Kelly Schoonmaker, AmeriBen

1. Call to Order

Chairperson Davis called the meeting to order at 2:00 p.m.

2. Discussion and Possible Action Regarding a Medical Claim Appeal #1

Stephanie Moore, GBS, provided Trustees with a summary of the appeal including the information that the AmeriBen appeals team did review the medical records that were supplied with the second level appeal and determined that if the records had been provided with the first level appeal, the claim would have been deemed medically necessary, the denial would have been overturned and the associated claim would have been processed and paid. Based on this information, GBS provided a recommendation to approve the appeal.

Trustee Rottweiler made a motion to approve the appeal, Trustee Elliott seconded the motion, and the motion passed unanimously.

3. Discussion and Possible Action Regarding a Medical Claim Appeal #2

Stephanie Moore, GBS, provided Trustees with a summary of the appeal and included the information that the test was not pre-certified as required and the first level appeal was

upheld after a review of the medical records by a Physician. Kelly Schoonmaker, AmeriBen, provided some additional details of the test and diagnosis. Trustee Karwaczka asked several questions about the appeals process and why GBS was recommending Trustees deny so another Physician can review the claim for medical necessity. Stephanie explained that since none of the Trustees are physicians they cannot determine medical necessity from the documentation and that the plan provides for an external review in these situations but that there is a process to get to that review. GBS recommended Trustees deny the appeal and provide the facility and member with the information to request further review by an Independent Review Organization (IRO).

Trustee Elliott made a motion to deny the appeal, Trustee Gilman seconded the motion and the motion passed unanimously.

4. Discussion and Possible Action Regarding Election of Officers

Trustee Rottweiler made a motion to maintain the current slate of officers: Wendy Davis - Chairperson, Sharon Gilman - Vice Chairperson and GBS – Recording Secretary for the 2023-24 plan year. Trustee Elliott seconded the motion and it passed unanimously.

5. Discussion and Possible Action Regarding Approval of the April 26, 2023 Trust Meeting Minutes.

Trustee Karwaczka made a motion to approve the April 26, 2023 minutes as presented, Trustee Gilman seconded the motion and the motion passed unanimously.

6. Discussion and Possible Action Regarding Approval of the March, April and May 2023 Financials

Jenise Dimmick from GBS presented the financial position of the Trust from July 1, 2022 through May 31, 2023 compared to the same period for the prior plan year. Trust Chairperson Davis wished Jenise the best when moving to her new position with Gallagher.

Trustee Gilman made a motion to approve the March, April and May 2023 Financials as presented, Trustee Rottweiler seconded the motion, and the motion passed unanimously.

7. Medical Claims Report

Kelly Schoonmaker, AmeriBen, provided Trustees and entity staff with a report of paid claims from July 1, 2022 through June 30, 2023 noting that the plan is showing a 6.73% overall increase in Medical/Rx claims over the prior plan year but that the plan is still running under the benchmarks.

No motion required.

8. Vendor Reports

Stephanie Moore from GBS provided a report on Rx, Dental, and Vision.

No motion required.

9. Discussion and Possible Action Regarding Mental Health Parity and Adding Coverage for ABA Therapy.

Stephanie Moore from GBS provided Trustees with a brief history of CCT and Mental Health Parity noting that in July 2020 the plan opted to eliminate the plan exemption to Mental Health Parity and made the appropriate changes to the plan to ensure parity. However, the plan continued to exclude coverage for Applied Behavioral Analysis (ABA) and ABA exclusion has recently become a focal point for the Federal government with regard to Mental Health Parity. GBS recommended Trustees approve amending the plan to provide coverage for ABA Therapy subject to the plan's normal cost sharing.

Trustee Rottweiler made a motion to add coverage for ABA Therapy subject to existing plan cost sharing, Trustee Karwaczka seconded the motion and it was approved unanimously.

10. Discussion and Possible Action Regarding Ratification of 2023-24 Reinsurance Renewal.

Stephanie Moore from GBS provided Trustees with a breakdown of the quotes received and the contract provisions as bound by the Trust Chairperson per the authorization from Trustees in April 2023.

Trustee Karwaczka made a motion to ratify the CCT 2023-24 reinsurance contract as bound by the Chairperson with Berkshire Hathaway on a PAID contract, a \$200,000 specific deductible and 2 lasered members. Trustee Rottweiler seconded the motion and it passed unanimously.

11. Discussion and Possible Action Regarding the Vendor Bid Schedule.

Stephanie Moore from GBS reviewed the Vendor bid schedule and noted that unless Trustees wanted to direct GBS to conduct an RFP there are none scheduled to be conducted this plan year.

No motion was made on the item.

12. Wellness Update

Laura Montini from GBS updated Trustees on screening participation and present programs for CCT Wellness. Laura provided a review of the options for future skin cancer screenings for Trustee consideration. Trustees and staff discussed the concerns with the current vendor and it was suggested that the current contract be non-renewed pending a decision regarding the 2024 screenings. Laura assured the Trustees that should they decide to continue with AIWW, a new contract could be written.

No motion required.

13. Administrative Update

Stephanie Moore from GBS welcomed Jennifer Lawson from CAC to the Trust and Jennifer said hello to all attendees. Stephanie also explained the shift from vendor attendance at the July meeting to the October meeting and asked Trustees and staff to share any plan changes they would like to consider in the 2024-25 plan with her. It was noted that the AmeriBen conference is coming up in late September and that CCT has two representatives attending from each entity. Stephanie noted that almost all of the HIPAA and Conflict of Interest forms had already been returned to her and expressed her appreciation. Lastly, it was announced that Jenise would be moving to a new position with Gallagher in our branch and Trustees congratulated her on the move.

No motion required.

14. Future Agenda Items

There were no future agenda items.

No motion required.

15. Call to the Public

There were no comments from the public.

No motion required.

16. Adjournment

The meeting was adjourned at 3:02 p.m.

Respectfully Submitted,
Stephanie Moore, GBS
Recording Secretary