



DRAFT - Minutes of Quarterly Trust Meeting
Wednesday, November 9, 2022

Trustees Present:

Wendy Davis, Chairperson
Jackie Elliott, Trustee
Sharon Gilman, Trustee
Richard Karwaczka, Trustee
J.D. Rottweiler, Trustee
Nayla Ramirez, Trustee

Others Present:

Jenise Dimmick, GBS	Laura Montini, GBS
Jennifer Graeme, Cochise County	Stephanie Moore, GBS
Carol Holden, Cochise College	Elda Orduno, Cochise County
Wendy Koop, Cochise College	

1. Call to Order

The meeting was called to order at 3:00 p.m. by Chairperson Davis.

2. Discussion and Possible Action Regarding the approval of the July 27, 2022 Regular and Executive Session Trust Meeting Minutes

Trustee Karwaczka made a motion to approve the July 27, 2022 Regular and Executive Session Trust Meeting Minutes, Trustee Rottweiler seconded the motion and the motion passed unanimously.

3. Discussion and Possible Action Regarding the approval of the June 2022 through September 2022 Financials

Jenise Dimmick from GBS presented a financial review of the Trust from July 2022 through September 2022.

Trustee Karwaczka made a motion to approve the June 2022 through September 2022 Financials, Trustee Ramirez seconded the motion, and the motion passed unanimously.

4. Vendor Reports

Stephanie Moore from GBS provided a report on Medical Claims, Teladoc, Prescription, Dental, Vision and the Employee Assistance Program.

No motion required.

5. Discussion and Possible Action Regarding the IBNP Claim Reserves as of June 30, 2022 and Acceptance of the Reserve Target Letter

Stephanie Moore from GBS provided the Trustees with a report on the Incurred but Not Paid (IBNP) Claim Reserves report as prepared by the Trust's Actuary, Cheiron.

Trustee Karwaczka made a motion to approve the IBNP as of June 30, 2022 and accept the Reserve Target Letter from the Trust's actuary, Cheiron, Trustee Rottweiler seconded the motion and the motion passed unanimously.

6. Approval of the Risk Management Plan

Stephanie Moore from GBS presented the Risk Management Plan to Trustees.

Trustee Rottweiler made a motion to approve the Risk Management Plan, Trustee Elliott seconded the motion and the motion passed unanimously.

7. Wellness Program Update

Laura Montini from GBS presented the first quarter screening participation, present and future programs for CCT Wellness.

No motion required.

8. Administrative Update

Stephanie Moore from GBS updated the Trust on the Prescription Drug Data Collection report as required by CMS, CCT Website and plan renewal requests for pricing.

No motion required.

9. Future Agenda Items

There were no future agenda items.

No motion required.

10. Next Meeting Date – February 2 & 3, 2023

The next meeting is scheduled for 10:00 am on February 2&3, 2023 at Tubac Resort.

No motion required.

11. Call to the Public

No public was present.

12. Adjournment

The meeting was adjourned at 3:32 p.m.

Respectfully Submitted,

Jenise Dimmick

Recording Secretary

