



**Draft - Minutes of Quarterly Trust Meeting
Wednesday, October 28, 2020**

Trustees Present:

Wendy Davis, Chairperson
Elda Orduno, Vice-Chairperson/Treasurer
Brandi Bain, Trustee
Jackie Elliott, Trustee
Sharon Gilman, Trustee
J.D. Rottweiler, Trustee

Others Present:

Jennifer Graeme, Cochise County	Derrick Cooper, ECA, A Gallagher Company
Richard Karwaczka, Cochise County	Jenise Dimmick, ECA, A Gallagher Company
Julie Morales, Cochise County	Robert Dover, ECA, A Gallagher Company
Debbie Craig, Cochise College	Stephanie Moore, ECA, A Gallagher Company
Wick Lewis, Cochise College	
Wendy Koop, Cochise College	
Paula Prock, Central Arizona College	

1. Call to Order

The meeting was called to order at 2:00 p.m. by Chairperson Davis.

2. Discussion and Possible Action Regarding Medical Benefit Exception Request

A Participant is requesting coverage for ABA Therapy for their covered dependent. Currently ABA Therapy is not covered on the CCT Plans.

Trustee Rottweiler made a motion to enter into Executive Session at 2:01pm to discuss the Medical Benefit Exception Request, Trustee Elliott seconded the motion and the motion passed unanimously.

Trustee Bain made a motion to resume from Executive Session at 2:19pm, Trustee Orduno seconded the motion and the motion passed unanimously.

Trustee Rottweiler made a motion to approve the Medical Benefit Exception Request as part of a 45 day Transition of Care from the prior plan subject to applicable member cost sharing, Trustee Orduno seconded the motion and the motion passed unanimously.

3. Discussion and Possible Action Regarding the approval of the July 29, 2020 Regular Trust Meeting Minutes

Chairperson Davis requested the following correction to the July 29, 2020 meeting minutes Remove the word “following” from item #2.

Trustee Elliott made a motion to approve the July 29, 2020 Regular Trust Meeting Minutes with the requested change, Trustee Rottweiler seconded the motion and the motion passed unanimously.

4. Discussion and Possible Action Regarding the approval of the July 2020 through September 2020 Financials

Robert Dover from ECA presented a financial review of the July 2020 through September 2020 Financials. There was a discussion regarding the allocation of surplus amounts between accounts and Trustee Rottweiler asked for the Cochise College surplus amount. Stephanie Moore from ECA provided the current surplus levels for Cochise College and Bob Dover, ECA stated he will include those amounts in the financial memos each month.

Trustee Rottweiler made a motion to approve the July 2020 through September 2020 Financials, Trustee Bain seconded the motion, and the motion passed unanimously.

5. Vendor Reports

Stephanie Moore from ECA provided a report on Medical, Telemedicine, Prescription, Dental, Vision, Employee Assistance Program, and Life Insurance claims and utilization. Trustee Rottweiler inquired as to the availability of dental providers in Pinal County and CAC indicated that there does not seem to be an issue.

No motion required.

6. Discussion and Possible Action Regarding the June 30, 2020 IBNP Claim Reserves Report

Robert Dover from ECA provided the Trustees with a report on the Incurred but Not Paid (IBNP) Claim Reserves report as prepared by the Trust’s Actuary, Cheiron.

No motion required.

7. Wellness Program Update

Derrick Cooper from ECA discussed past, present and future programs for CCT Wellness.

No motion required.

8. Administrative Update

There was a discussion regarding the progress of the ECA acquisition by Gallagher. Stephanie Moore, ECA stated that the transition is occurring and while there is considerable change for the ECA staff personally, professionally we have been instructed by Gallagher to continue doing what we do and to keep our clients happy.

No motion required.

9. Future Agenda Items

There were no future agenda items.

No motion required.

10. Next Meeting Date – January 20, 21 & 22, 2021

There was a discussion regarding the location of the next scheduled CCT Trust meeting scheduled for January 20, 21 & 22, 2021. Trustees asked for Robert Dover’s recommendation and also expressed concerns regarding technology and the potential loss of deposit’s should the meeting be cancelled due to travel restrictions. Robert stated he would negotiate with the facility with regard to any cancelation provisions and ensure the necessary technology is available should any vendors, Trustees or staff be unable to attend in person. Trustee Rottweiler also expressed the importance of attending the meeting in person since the benefit costs make up a significant portion of his annual budget. He also clarified that the renewal meeting is not a conference, it is a meeting.

Trustee Rottweiler made a motion to approve the 2021 Annual Renewal Meeting at Lodge on the Desert, Trustee Bain seconded the motion and the motion passed unanimously.

11. Call to the Public

No public was present.

12. Adjournment

The meeting was adjourned at 3:02 p.m.

Respectfully Submitted,

Jenise Dimmick

Recording Secretary